

Agenda
Biggs Unified School District
Special Meeting of the Board of Trustees
Board Room – 300 B Street
March 23, 2022
2:30 p.m.

OPEN SESSION

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Public Comment**

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

6. Action Item

- A. Select Christy White Accountancy Corporation as independent audit consultant for school years 2021/2022, 2022/2023 & 2023/2024

7. ADJOURNMENT

Summary of Christy White proposal

Concurring Partner: Christy White Brook, CPA, CFE
 Firm Partner: John Whitehouse, CPA
 In-charge Supervisor: Sarah Palafox
 Senior Auditor: Isabella Lawrence
 Experienced Staff: DeAndre Narcisse

Cost:

<u>Classification</u>	<u>Hours</u>	<u>Rate</u>
Firm Partner	18	\$250
Managing Accountant	50	\$185
Senior Accountant	50	\$135
Junior Accountant	50	\$110
Clerical	10	\$75

The total fee for this service, including all costs of conducting the audit, will not exceed:

\$26,750 for 2021/2022

\$28,088 for 2022/2023

\$29,492 for 2023/2024

Other considerations:

1. Provide free training and accounting advice
2. Offer services exclusively to local educational agencies
3. Consulting capabilities include helping clients with:
 - ASB training
 - attendance accounting
 - GASB and compliance and implementation
 - Efficiency studies
 - Forensic/Fraud audits
 - School district organization
 - Financial reporting
4. Fully remote with offsite auditing via a secure client portal. The 'Portal Dashboard' provides real-time snapshot of audit progress indicating the number of outstanding, fulfilled, returned and accepted items.
5. No charge to present audit results to the governing board in a video conference.
6. Performs the Oroville District audit
7. Aaron Heinz (my mentor) at Colusa COE was actually in Proposal as a client testimonial
8. Audit experience is more extensive
9. Description of audit process more detailed and extensive
10. Full service audit and consulting firm